



REGISTRATION FORM 2010-2011

PARENT/GAURDIAN INFORMATION:

Person registering the dancer is responsible for All Dance Expenses.

Surname: _____ First Name: _____

Mailing Address: _____

Town: _____ Postal Code: _____

Phone # _____ (home) _____ (alternate)

Email Address: (Please Print) _____

STUDENT INFORMATION:

Surname: _____ First Name: _____

Date of Birth : _____ (MM/DD/YY) Age as of Sept 1: _____

Previous Dance Experience (Other than ADA): _____

Any medical conditions, Allergies, or medications we should be aware of:

Are you interested in Competition? Please Circle: Yes or No

CLASSES ATTENDING:

Class:	Day/Time
Class:	Day/Time
Class:	Day/Time
Class:	Day/Time
Class:	Day/Time
Class:	Day/Time
Class:	Day/Time
Class:	Day/Time
Class:	Day/Time
Class:	Day/Time
Class:	Day/Time

REGISTRATION IS NOT COMPLETE UNLESS A VOID CHEQUE OR CREDIT CARD AUTHORIZATION FORM HAS BEEN RECEIVED AND COMPLETED.

METHOD OF PAYMENT:

Credit Card*

Void Cheque / EFT*

Pay in Full (5% discount)

**Please fill out our Payment Authorization form*

**** For Office Use Only****

Customer QB: _____ QB MemTx: _____ Excel Master: _____ Excel Attendance: _____ Email: _____

Entered By: _____ Date: _____

Audited By: _____ Date: _____

EFT Payment Entered: _____ Credit Card Payment Entered: _____

****Please read and sign the second page****

SCHOOL POLICIES:

Payment:

The registration fee, first & last month fees, and the costume deposit are due upon registration. These fees are **non-refundable**. Students will not be considered registered until all payments and arrangements have been made; and therefore may not participate in class until that time.

The Alberta Dance Academy's costs are fixed, and therefore individual class absences do not equal a reduction in expenses.

Fees may be paid in full, or paid monthly. All Fees paid monthly must be in the form of Void Cheque / Electronic Funds Transfer (EFT) or Debit from a Credit Card. A \$20.00 administration fee will be applied to **ALL** Returned payments.

Cancellation Policy:

One months notice must be given in **WRITING** prior to the withdrawal from a class. A **Cancellation Form** must be filled out and delivered to the front desk prior to the 1st of the month.

After February 1st no refunds will be given; therefore, it is recommended that your dancer completes the year. Students may transfer to another class as long as space permits.

Adult sessions and Parent & Tot sessions will not be refunded after the start of the session.

All exam fees, Competition fees, Competition Showcase and Recital Tickets are NON-REFUNDABLE.

Liability:

The Alberta Dance Academy Ltd. **will not** assume liability for any lost or stolen property, or for any bodily or personal injury consisting of/or arising out of any participant practicing or participating in any physical training at or away from the Alberta Dance Academy. To avoid such issues **ADA strongly recommends that students are not left unattended.** Any person found causing damage to the studio will be held liable for the cost of repairs.

General Rules and Regulations:

1. I am aware of all ADA policies and procedures. **Including that the registration fee, first & last month fees, and the costume deposit are non-refundable.**
2. I am aware that all full year programs will perform in the year end recital and that a costume cost is required for each class. I am also aware that tickets must be purchased for the year-end recital in order to attend More Information will come in February
3. I am aware that all not all students will be ready to take an exam, or participate in competition. Students will be invited by a teacher if they are able to participate.
4. **I am aware that all teachers reserve the right to move my child to a different level if the level they are registered for is inappropriate.**
5. I am aware that the Alberta Dance Academy has a dress code. Failure to comply may lead to the dancer being excused from class.
6. All Students and Parents involved with the Alberta Dance Academy will conduct themselves in a professional and positive manner at all times.
7. All Students of the Alberta Dance Academy **are expected** to be in attendance at Competition Showcase and Competitions (if participating) as well as Dress Rehearsal and Year-End Recital.
8. The Alberta Dance Academy Ltd. Reserves the right to use photographs and videos taken of our program activities in any advertisements and promotions.

I have read the Alberta Dance Academy brochure and the above information, and am aware and comfortable with all policies and regulations.

Signature: _____ Date: _____
(Parent or Guardian)